

Changes to Branch Toolkit:

Change 1 in 1st paragraph

For additional assistance or information, please contact Greer Stanford-Randle, Vice President for Membership at veepmem.asalh2016@gmail.com or Mr. Byron Dunn, Membership Support at bydunn@asalh.net.

Change 2 – This entire section has to be revisited. I suggest we don't remove it because of its importance to the organization as our Centennial information. We should just add 2016 information above it and place this at the bottom of the toolkit for our branches use when needed. The Woodson House Ornament can be sold for perpetuity as well as the centennial pins to include the membership pin. So this section is valuable to keep in tact as it is.

2015 Black History Theme & ASALH Centennial Information

[Click here](#) for the 2015 Executive Summary on the theme

[Click here](#) for information about the Centennial Commemorative Ornaments and Pins

[Click here](#) for the ASALH Order Form

[Click here](#) for an image of the Woodson House Commemorative Ornament.

[Click here](#) for an image of the ASALH Membership Commemorative Pin.

Download the ASALH Centennial Logo as a [JPG graphic file](#) or as a [PDF](#)

[Click here](#) to download an ad for our Centennial year events.

[Click here](#) for the 2015 Centennial Annual Meeting and Conference Save the Date poster

This section needs completely updating with the 2016 Information:

Centennial Black History Luncheon Information

[Click here](#) for the 2015 Annual Luncheon Order Form

[Click here](#) for the 2015 Annual Luncheon Ad Form

[Click here](#) for the 2015 Annual Luncheon Authors Book Signing Registration Form

[Click here](#) to download a photo of ASALH National President Daryl Michael Scott, this year's luncheon keynote speaker.

[Click here](#) for the 2015 Annual Luncheon Postcard

Changes or references to the FAQ – Review for change or notice for emphasis: This section is in red in the toolkit to indicate it is a requirement...

- Beginning in 2016 each branch will be required to have at least one institutional member.
- Branches must send a representative to the annual meeting and conference and must attend the branch workshop during the conference at least once every 3 years.
- At least one branch member must be at the conference when your branch is chartered. (The preference is that all officers be present for the chartering ceremony.) Consider adding this statement: Unless permission is provided due to circumstances beyond their control. Example: Branch purchased ticket for President to attend. President gets sick and ends up in the hospital four days before conference and ticket prices are now extremely high and the branch cannot afford to purchase for someone else to attend. DISCUSS

Under Reinstatement Process Page 14

STEP TWO:

- Complete the reinstatement request found on ASALH website at link below and return to Vice President for Membership (http://asalh.net/docs/Reinstating_a_Branch_ASALH.pdf) This link does not work

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For his scholarly works and publications, Dr. Woodson is accorded a place of high rank in historical schools of the nation and the world.

- (for more on Dr. Woodson visit this link: <http://asalh.net/woodsonbiosketch.html>) This link does not work

General Branch Forms and Information

[Click here](#) for the Centennial Membership Brochure

[Click here](#) for the Branch Membership Form

[Click here](#) for the Sample New Members Welcome Letter Letter updated as a general letter—removed date

[Click here](#) for the Sample Proclamation Request

[Click here](#) for the Branch History Template Form

[Click here](#) for the Branch FAQ Packet

[Click here](#) for a Primer on Holding a Productive Meeting

[Click here](#) to view the ASALH Speakers Bureau List

[Click here](#) for the ASALH Constitution and Bylaws

[Click here](#) for the online Branch Report Form **Link does not work**

[Click here](#) for the ASALH Member Toolkit Packet **Mailing for 2015--OK to leave in document--Guide for 2016**

[Click here](#) for the ASALH Member powerpoint presentation (Note: larger file) **Insert Greer's photo as VP**

[Click here](#) to visit ASALH Online.

[Click here](#) for the Study Guide for the Book "The Mis-Education of the Negro" by Carter G. Woodson

[Click here](#) to download more information on what it means to be a 501(c) 3