

PRESENTER FORM

EVENT

DATE

**Embassy Suites & Charleston
Convention Center**



Presentation Support	Qty	DAILY RATE		Days Used	Total (Qty x Rate x Days)	Customer Information	
		advanced	regular			Firm Name:	Address:
Wireless Mouse Presenter Support (Power Point Remote)		\$56.00	\$67.00				
Dry Ease Board 3'X4'		\$72.00	\$86.00				
Easel		\$16.00	\$19.00				
Flipchart		\$80.00	\$96.00				
Video Equipment	Qty	DAILY RATE		Days Used	Total (Qty x Rate x Days)	Ordering Instructions	
		advanced	regular				
40" LCD Montior with Table Top Stand		\$350.00	\$420.00			⇒ CALCULATIONS: The total charge per item is determined by multiplying the quantity by the daily rate by the number of days to be used. ⇒ TAX EXEMPT STATUS: In order to avoid SC state sales taxes, please provide us with a current copy of your SC tax exempt certificate. ⇒ ADVANCED RATE PRICING: To guarantee equipment availability & advanced rate pricing, this order should reach us 7 days prior to delivery. ⇒ CANCELLATIONS: All cancellations must be received in writing, 48 hours prior to proposed delivery date/time.	
55" LCD Montior with Table Top Stand		\$425.00	\$510.00				
Floor Stand for Monitors Above		\$58.00	\$69.00				
24" LCD Monitor		\$200.00	\$240.00				
BLU RAY DVD Player		\$110.00	\$132.00				
Audio Equipment	Qty	DAILY RATE		Days Used	Total		
		advanced	regular				
Laptop Audio to House		\$62.00	\$74.00				
Wireless Microphone: Handheld or Lavalier		\$190.00	\$228.00				
Wireless Microphone Headset		\$74.00	\$88.00				
Powered Speaker with stand		\$132.00	\$158.00				
Computer Equipment	Qty	DAILY RATE		Days Used	Total		
		advanced	regular				
Windows Laptop		\$215.00	\$265.00				
Other: PLEASE CALL TO INQUIRE ABOUT ITEMS NEEDED THAT ARE NOT LISTED ON THIS FORM.							
RIGGING SERVICES SUBMIT TO:		www.psav.com/riggingform/			100 lbs OR GREATER and MOTORS		
Rental Totals		PAYMENT IS DUE WHEN ORDER IS PLACED				Delivery Information	
EQUIPMENT TOTAL	1					On-Site Contact:	
DELIVERY/SETUP/PICKUP (24% of line 1)	2					Booth #:	
SUBTOTAL	3					Delivery Date: Time:	
SALES TAX (9% of line 3)	4					Pickup Date: Time:	
TOTAL DUE	5					Component #: Job #:	
Method of Payment		PLEASE CHECK ONE				Return for Processing	
Card Number: _____ Exp Date ____ / ____		American Express				Contact: Joy Harley Sales Manager Direct: 843-725-1305 jharley@psav.com Pricing valid through Dec 31, 2018	
Cardholder's Name (as appears on card): _____ Zip Code: _____		Visa					
Cardholders Signature: _____		MasterCard					
		Check					