



ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY

ANNUAL BLACK HISTORY LUNCHEON › SATURDAY, FEBRUARY 22, 2020
WASHINGTON RENAISSANCE › WASHINGTON, D.C.

2020 BLACK HISTORY THEME: AFRICAN AMERICANS AND THE VOTE

FEATURED AUTHORS EVENT

10 a.m. - Noon

REGISTRATION DEADLINE:

December 31, 2019

Completed Applications Require ALL of the Following:

1. Completed Request Form (with additional pages if necessary)
2. The non-refundable processing fee of \$50.00.
3. An autographed copy of the book(s) intended for sale at the Book Signing Event.
4. Only applications for published books will be considered.
5. All steps must be completed in order for your application to be processed.

Note: Authors are not required to be ASALH members, but are encouraged to join. Preference is given to new participants.

AUTHOR INFORMATION WILL BE PRINTED EXACTLY AS PROVIDED

Prefix _____ First _____ M.I. _____ Last _____ Suffix _____

Name of author as it appears on book _____

Address _____ City _____ State _____ Zip _____

Day () _____ Evening () _____ Mobile () _____

Email _____ Website _____

Facebook _____ Twitter _____

PLEASE NOTE: ASALH reserves the right to reject books that are contrary to its scholarly mission and tradition. Books that are not selected will not be returned. Authors are provided one-half of an eight-foot table. Processing fee does not include luncheon fees. Additional instructions will be sent to the email address that appears above. As an author or representative of the author, I agree that the above information is complete and accurate and I agree to the terms and conditions of page 2.

I, (please print) _____, agree to the terms as outline in this form.

Signature _____ Date _____

BOOK INFORMATION

Title: _____

Brief Description: _____

Name of Publisher: _____ Copyright Year: _____

ISBN# (13 digits) _____ Retail Price: _____

Method of Payment: Check or Money Order Paid or Information provided below for payment

Visa MasterCard AMEX CVV Code _____ (required)

\$50.00 Processing Fee \$165 General (processing fee & general luncheon ticket) Silver and Gold tickets are also available at www.asalh.org.

Card holder's name _____ Billing Address _____

Signature _____ Card number _____ Exp. Date ____/____/____

For more information and additional terms and conditions contact exhibits@asalh.org or visit www.asalh.org.

Registration can be processed online at www.asalh.org/luncheon

Mailing Address: ASALH – 301 Rhode Island, Suite 2204, Washington, DC 20001

TERMS AND CONDITIONS FOR AUTHORS

The 94th Annual Black History Luncheon of the Association for the Study of African American Life and History will be held Saturday, February 22, 2020, at the Washington Renaissance Hotel, Washington, DC at 12:00 p.m.

AUTHORS CHECK-IN IS FROM 9 - 9:45 a.m.

The Featured Authors' Event starts at 10 a.m. Authors are to arrive at the hotel by 9 a.m. in order to set up in the Pre-function Area of the Washington Renaissance Hotel before luncheon guests arrive. Luncheon guests can interact with authors, purchase books, and have them individually autographed, beginning at 10 a.m. Barnes & Noble at Howard University is the exclusive sales agent during the luncheon. Barnes and Noble will contact you regarding procurement of your book. Authors are encouraged to bring promotional materials (fliers or a small, table-top sign.)

APPLICATIONS AND ASSIGNMENTS FOR SPACE

All applicants must complete this form and send it with payment and a copy of their autographed book, to: ASALH – Authors' Signing Event, 301 Rhode Island Avenue, Suite 1512, Washington, D.C. 20001, no later than December 20, 2018. PLEASE DO NOT MAIL CASH! Assignments will be determined by the Authors' Book Signing Coordinator. You will be notified of your acceptance or rejection within two weeks of receiving your completed package. Two authors will share an 8-foot table. Authors' book signing registration does not include the luncheon. If you wish to attend the luncheon, tickets can be purchased via check, money order or credit card [online at www.asalh.org](http://www.asalh.org).

HOTEL PARKING & ROOM RATE

The parking rates have not been confirmed. We will post the parking rates shortly. The ASALH group rate at the **Washington Renaissance** is \$199.00 per night plus applicable taxes. All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card. Make reservations at 202-824-9200 or 800 393 2505.

The Featured Authors' Event is free and open to the public!

Encourage your friends and colleagues to attend!

Email questions to exhibits@asalh.org