

**ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY
PLANNING COMMITTEE REPORT**

MAY 13, 2020

STEPS FOR ACTIONS REQUIRING EXECUTIVE COUNCIL APPROVAL

Regular Approval

Actions that require approval by the Executive Council must be presented at a Regular Meeting of the Executive Council. Attached is a graphic showing of the steps involved in moving an action from introduction through the approval process.

An action can be proposed by any member of the Executive Council to any Committee or Cluster Chair, informally, or in a called meeting. Once proposed, the recommended action must be accepted by the appropriate Committee or Cluster. The Committee Chair and Cluster Chair will manage the proposal through the process as described in the attached graphic.

Expedited Approval

If action is determined to require expedited approval. All steps described in the attached document must be observed following a schedule worked out by the responsible Committee and Cluster Chair.

**Presented by Planning Committee: Co-Chairs: Sundiata Chu, Anita Shepherd
Members: Gladys Mack, Lionel Kimble, Aisha Haykal**