

Planning Committee Report
Prepared for ASALH's June 2020
EC Virtual Meetings

Overview

The Planning Cluster continues to support the Executive Council in its decision making role to ensure projects and programs are aligned appropriately with approved action plans consistent with ASALH's mission statement. Cluster leaders are tasked with the responsibility to ensure committee undertakings adhere to the formal process and all concerns are vetted with stakeholders before submission through the planning process. Once they successfully pass through the planning process, cluster leaders and committee chairs are notified allowing the initiatives to be presented to the EC for their vote of approval allowing the implementation phase to begin.

Process Improvements

This process is driven by identified needs and will evolve as needed.

Revised ASALH's Organization Chart

Created an electronic form for cluster leaders to notify Planning of proposed projects.

Created and automated the review and approval process for Planning and Finance and Management.

Created and automated the communication of the final approval to cluster leaders and committee chair(s) from Planning.

Developed a visual chart of the Project Plan Approval Process.

Proposed a project management system, i.e., Click-up.

Extended invitations to committee chairs to participate in the decision making process.

Successful Initiatives

Dunbar high School and National Park Services Master Cooperative Agreement Proposal.

The Woodson House

Lift Every Voice and Sing adopted as ASALH's National Song and the African Liberation Flag to be displayed at branch events and meetings.

The Book Club Award

Negro Baseball League

N.Y. Life Grant

Book Prize Graduate Students Awards

Marketing & PR

Publications

Under Consideration Initiatives

ASALH TV

Virtual Webinars in September.

What's Needed

Education, repetition and reinforcement of the processes to be reviewed at the EC Council meeting!

The Strategic Planning Process
Process Flow chart
Electronic forms

Presented by: Sundiata ChaJua - Co Chair
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