

The Governance Committee met on July 1<sup>st</sup> and proposes the following regarding membership attendance at Executive Council meetings:

ASALH membership may attend ASALH Executive Council meetings as was the case prior to COVID and virtual meetings. The procedure for attending these meetings will also be the same and will be implemented as follows:

- Executive Council Meetings will be posted to the ASALH Calendar of Events
- In keeping with the previous process, except for the meeting held during the conference, members wishing to attend the meeting must contact the Executive Director to request the location/login information for the meeting
- The Executive Director will ensure that the request is made by a current member
- Requests must be made at least 24 hours prior to the meeting (this will allow time to ensure that the person is a current member)
- The member will be sent a Zoom invite or the meeting location prior to the meeting
- Members will be reminded that they are not active participants in the meeting
- If members are in attendance, a period prior to the end of the meeting shall be reserved for questions from the members.
- Executive Sessions are closed to non-Executive Council members.
- Minutes of Executive Council meetings will be shared with the membership on the ASALH website on the Members Private page after the Executive Council approves the minutes.