

ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY, INC.®

301 RHODE ISLAND AVE., NW SUITE 2204, WASHINGTON, DC 20001

P 202.238.5910 | W www.asalh.org

FINAL

EC Minutes
February 18, 2021
EC Meeting
7:00p-8:30p
ON ZOOM

In Attendance: Randal Jelks, Gilbert Smith, Anita Shepherd, Zende Clarke, Susan Sims Marsha, Maurice Gibson, Jeff Banks, Tara White, Sylvia Cyrus, Charles, Aaisha Haykal, Edna Greene Medford, David Walton, Kathy House, Tina McIntyre, Evelyn Brooks Higginbotham, Natanya Duncan, Sundiata Cha-Jua, Barbara Spencer Dunn, Annette Palmer, Eric Jackson, Zebulon Miletsky, Lionel Kimble, Karsonya Wise Whitehead, Gladys Gary Vaughn

I. Budget: Gilbert Smith

Gilbert: We had a much stronger cash position the payroll protection monies that came and went into our cash reserves and so you'll see that the cash reserve increased by \$63,000. Our overall operating account increased by over \$400,000, and that is a testament to what Evelyn said earlier with regard to our donors and managing the operations, despite the pandemic having a virtual conference. Year over year we improve our net assets, almost close to 130,000 or more than 130,000 and so as we go into the next year we're looking to improve and not feed into our net assets. We were profitable to the tune of about \$120,000.

Tina McIntyre: Your total revenue, \$1.235 million. It was less than 2019 but again that's because you didn't have your annual conference your live conference and in 2020 and your annual conference was actually your largest revenue generator.

Gladys: I just want to emphasize the growth in the budget it's really very significant Tina pointed out that. Much of the growth, does come from grants that are coming into us our which is very important.

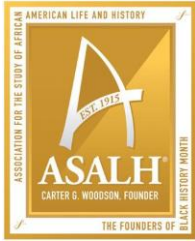
Motion: Gilbert Smith moved that the EC accept the Financial Report. Motion Passed Unanimous (show of hands)

II. Risk Training, Governance: Zende Clark

Zende: Our goal was for the committee to provide training and support for the EC.

Susan: We want to focus on risk management and parliamentary procedure. We, as executive Council members, have a shared responsibility to have a solid and sustainable future by making sure that we're making sound decisions ethically. Our Minutes are our documents that's the history, it shows what action we've taken as an organization sharing confidential information, not having proper transition of new officers, whether it's at the branch level or the Executive Council level know succession planning.

Maurice Gipson: The presiding officer, known as the Chair, in our case, Dr Higginbotham restates what the motion is once she restates it allows debate to occur, so if anyone has any



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questions or wants to speak on the motion typically the person who offers the motion is the person who is allowed to speak first, as long as they are acknowledged. If we stuck to these basics, the meetings would be probably 30 minutes and not more hours, but because of all the other fun stuff and parliamentary procedure meetings are much longer than just this these basics, when you do up to debate on emotion each member can only speak twice and that's according to Robert's Rules of Order and no one can speak twice until everyone who has had an opportunity to speak on the motion, so if they so choose. If everyone has not spoken yet on the on the motion then anybody who wants to speak twice a second time has to comment and however, you're only supposed to have two opportunities. In some variations, if you don't make the list of speak, then you forfeit your rights, so you can't wait until you heard.

ACTION ITEM from Maurice Gipson: In the governance committee meeting, either in June or September, we would have a parliamentary procedure meeting for Chair committee chairs, the President, and officers, because there are some particular things that are helpful for the officers to help move the meeting. It would also be helpful for the branches to know both these procedures in terms of operating their branches.

Motion: Moved by Lionel Kimble to accept the Governance Committee's report. Motion Unanimous (show of hands)

III. Calendar: Charles Ferrell

Charles Ferrell: We are going to create a detailed program layout for the calendar year starting in January, through December realizing this February 18th, and we want to record each core activity. I would like the chair of each committee to send me a list of their available dates and times.

IV. Nominations: Annette Palmer

Annette: The 2021 election is an election for the entire leadership class, as well as for the Executive Council. We have been working to develop some of the criteria. We require specific information for people who want to run for the leadership positions, and we require a little more general qualifications for people who want to run for the Council. However, we thought that we would come to you the Executive Council to give us some idea of some of the qualifications that you think are necessary for members of the Executive Council.

Karsonya Whitehead: If anyone has any suggestions for what the EC positions should entail, they should email it to you, within the next week in it.

Evelyn Brooks Higginbotham: I'm if you could send an email from the nominating committee to all of us and say we discussed at the meeting. I would like you to do this because sometimes I fear, if we just say things, and then the meeting is adjourned, and we go back to our lives we forget these things.

Karsonya Whitehead: I would like to make a special request that people actually read my emails and respond to them.



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Zende Clark: Madam President, I just want to call your attention to the Constitution and Bylaws and while the Executive Council does make a decision as to who will appear on the ballot the membership does get to vote on the corporate members so if six corporate Members come to the Executive Council, and they are all relatively acceptable or six will go on the ballot and the membership gets to vote on which to corporate members will serve on the Executive Council.

V. Lane College Grant: Lionel Kimble

Lionel: For the past couple of meetings, we've been talking about this relationship between Lane College and there's some of the scholars there are helping to provide some sort of resource guys for our Black History Month Festival that project has been approved, and you know we're moving along with that and we've given a scope of work in is according to the plans, we should have some information for hardy steady guys and materials rolled out this year before in time for June team, so that concludes my announcement.

VI. Black Chamber of Commerce: Aaisha Haykal

Aaisha: We were approached by chambers, to provide some names for the Black History Month activities and we provided names of business scholars and so that is going well and that financial contribution.

VII. Kansas University statement, Rapid Response Team: Natanya Duncan

Sylvia: There was an amendment to the Agenda for tonight's meeting, but as you know and others do not know the individuals who work on our website, both are located in Texas, and do not have power and water. So, there was another agenda that did have the correct terminology and once we don't have a weather issue that will be the agenda that we see on the on the page.

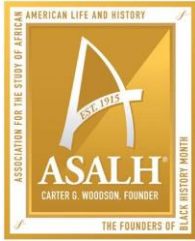
Karsonya: I think I don't have a problem with that, but I have to have this agenda up on the page, because this is the agenda that we adopted. So, we can't just replace it with the one that we should have use going forward. I will make sure that the Rapid Response Team does change, but we cannot go back and change this Agenda.

Gladys: Can I add that the Minutes should show that situation?

Anita: My statement is a quick planning committee reviewed the draft statement for the public commentary Committee, and it was our recommendation that the draft needed to be looked at. We also recommended that process needs to be established by that committee in terms of responding to things that are germane to our feel of historical professionalism, not everything required immediate response times when it would require time to be invested and we didn't have to respond to everything so that was the position the planning committee took

VIII. Black History Month Festival: Gladys Vaughn

Gladys Vaughn: We have reached the halfway mark plus one for the Black History Month Festival. Our next event will occur on Saturday, the 20th of February, which is the marquee event. If you have not purchased your \$300 ticket for the \$50 event, please do so.



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Announcement

The awards and nominations are due March 31.

Meeting Adjourned 8:30p EST