

# ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY, INC.®

301 RHODE ISLAND AVE., NW SUITE 2204, WASHINGTON, DC 20001

P 202.238.5910 | W [www.asalh.org](http://www.asalh.org)

## ASALH MEETING AGENDA

April 15, 2021

7:02-9:00p EST

ON ZOOM

**FINAL DRAFT**

In attendance: Evelyn Brooks Higginbotham, Eric Jackson, Kathie House, Lionel Kimble, Annette Palmer, Gilbert Smith, Gladys Gary Vaughn, Gladys Mack, Susan Sims Marsh, Zende Clark, Edna Green Medford, Sylvia Cyrus, Camesha Scruggs, Tara White, Zebulon Miletsky, Maurice Gibson, Barbara Spencer Dunn, Karsonya Wise Whitehead, Moses Masenburg, Natanya Duncan, Annette Palmer, Jeff Banks, Anita Shepherd, Aaisha Haykal, Randal Jelks, Denise Rolark Barnes, David Walton

### **I. Approval of the March Minutes:** Kaye Wise Whitehead, Secretary

a. ***Sharing the Motion (by email): The academic program committee moves that ASALH purchases additional All-Academic features for the amount of \$4,000 to allow for Zoom integration with All-Academic. The features will allow the creation of a Zoom meeting automatically through the All-Academic scheduling interface and the ability to assign specific Zoom hosts to sessions.***

***Motion Passed: 14 Yes; 3 No; 3 Abstain***

Clarification from the Planning Committee about the Motion:

The Academic Program Committee is requesting a budget adjustment to cover the costs of a Zoom Integration with All-Academic for the ASALH Annual Meeting and Conference, which will be held virtually. There are two additional modules that we need in order to facilitate this process. These are new features from All-Academic to support virtual conferences.

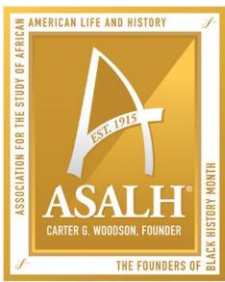
1. Basic 3rd Party Integration with Zoom- Client can create a Zoom meeting automatically through the All-Academic scheduling interface \$2,000

This will allow the APC to have the ability to create Zoom meeting links in the All-Academic platform and not have to create meeting links in Zoom and then place them into All-Academic

2. Zoom Hosts Module - All Academic's software uses the Zoom API to assign hosts to sessions. \$2,000

This will allow the APC to have a role in All-Academic called Zoom Host, which will allow the committee to assign people to this role, so it will already be on their personal schedule in All-Academic. This would eliminate the need to individually email each host every conference day the links that they need to start a session.

b. March Minutes



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***Motion: Moved by Karsonya Whitehead to accept the March Minutes without corrections.***

***Motion Passed: Unanimous***

Note: The February Minutes will be presented at the next meeting.

## **II. Welcome and Opening Remarks:** Evelyn Brooks Higginbotham, President

Notes:

1. Accomplishments: start sending your announcements to the secretary so we can start announcing them during the meeting (Congratulations to Nat, Gloria, and Zebulon)

2. We have become more bureaucratic

a. Rapid Response:

i. We didn't bother to respond to this because we signed on to AHA

ii. On April 4<sup>th</sup>, there as a letter sent out and I made suggestions and they were accepted by the Rapid Response Committee. We were then told that it had to go to the Planning Committee, but we are now late to the party. I am questioning our efficiency because we are creating issues that are causing discouragement.

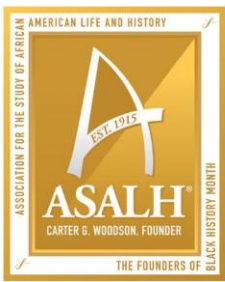
***Motion: Moved by Natanya Duncan that we accept the letter from the Rapid Response Committee with changes.***

Motion Passed: Eric Jackson, Kathie House, Lionel Kimble, Annette Palmer, Gilbert Smith, Susan Sims Marsh, Zende Clark, Edna Green Medford, Camesha Scruggs, Tara White, Zebulon Miletsky, Maurice Gibson, Barbara Spencer Dunn, Karsonya Wise Whitehead, Moses Masenburg, Natanya Duncan, Annette Palmer, Jeff Banks, Anita Shepherd, Aaisha Haykal, Randal Jelks, Denise Rolark Barnes, David Walton

Two Abstentions: Gladys Vaughn, Gladys Mack

3. The issue of compliance: Barbara and Kathie are doing an amazing job. Most Branches have not met the D/L and we now have officers of Branches that have not paid up their National membership. When we have rules that are clear, and they cannot follow them then we have to do something different. We have 4 different types of groups: one meets all compliance, another reads what we write but doesn't comprehend it, a third is irresponsible and doesn't handle things correctly (need tough love); a fourth are branches that should not be branches. Barbara and Kathie you need to bring these branches to us to vote on them

Action Item: We need the names of Branches that should not be Branches by the May meeting so that the EC can vote on removing them.



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4. Committees: we need people with skills and who work hard to be a part of ASALH because the tasks are too great.

***Evelyn Brooks Higginbotham: I am recommending that we launch a new committee: ASALH TV under the chairpersonship of Lopez Matthews***

***Motion Passed: Eric Jackson, Kathie House, Lionel Kimble, Annette Palmer, Gilbert Smith, Gladys Gary Vaughn, Gladys Mack, Susan Sims Marsh, Zende Clark, Edna Green Medford, Camesha Scruggs, Tara White, Zebulon Miletsky, Maurice Gibson, Barbara Spencer Dunn, Karsonya Wise Whitehead, Moses Masenburg, Natanya Duncan, Annette Palmer, Jeff Banks, Anita Shepherd, Aaisha Haykal, Randal Jelks, Denise Rolark Barnes***

***One Abstention: David Walton***

5. College Board and AP: collaboration or partnership with ASALH. It will not cost us any money and I would like to request to speak with them about working with them. They want a few syllabi from academics. Sylvia noted that we would offer this out to Members as an extension of organizations understanding the value of our membership.

***Motion: Moved by Lionel Kimble to have a conversation with the College Board for possible collaboration. Seconded by Anita Shepherd.***

***Motion Passed: Eric Jackson, Kathie House, Lionel Kimble, Annette Palmer, Gilbert Smith, Gladys Gary Vaughn, Gladys Mack, Susan Sims Marsh, Zende Clark, Edna Green Medford, Camesha Scruggs, Tara White, Zebulon Miletsky, Maurice Gibson, Barbara Spencer Dunn, Karsonya Wise Whitehead, Moses Masenburg, Natanya Duncan, Annette Palmer, Jeff Banks, Anita Shepherd, Aaisha Haykal, Randal Jelks, Denise Rolark Barnes, David Walton***

### **III. Financial Update:** Gilbert Smith, Treasurer

Cash balance: \$870,428.00 which is a little bit lower than we were at the end of February (\$875,205.00; \$330,000 more than February 2020). Financially, we still have work from the Festival to do to settle the receipts and expenses. They will give a more detailed report in June.

### **IV. Governance:** Zende Clark

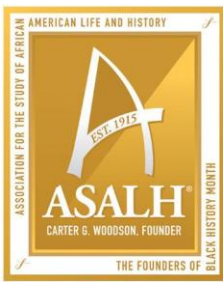
Roles of Cluster Chairs and Committee Chairs

Document outlines the role and responsibilities to be added to our Handbook

Evelyn: We need people to commit the time and effort to do the job.

Kaye: Let's provide training for new members and again once they become cluster chairs.

Natanya: Persons who are rotating off would spend a transition period to help the new members; particularly with the officers –for continuity and so that the new person feels supported. Can you make it more explicit?



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Zende: It can be more explicit but when a person leaves the Board it is a little more difficult; there are a lot of nuances and we are trying to get some guidance; we will be looking for Committee Chairs to take a look at the responsibilities from your committee

***Motion: Moved by Zende Clark that we adopt the Committee Chair and Cluster document and put it in the handbook.***

Motion Passed: Eric Jackson, Kathie House, Lionel Kimble, Annette Palmer, Gilbert Smith, Gladys Gary Vaughn, Gladys Mack, Susan Sims Marsh, Zende Clark, Edna Green Medford, Camesha Scruggs, Tara White, Zebulon Miletsky, Maurice Gibson, Barbara Spencer Dunn, Karsonya Wise Whitehead, Moses Masenburg, Natanya Duncan, Annette Palmer, Jeff Banks, Anita Shepherd, Aaisha Haykal, Randal Jelks, Denise Rolark Barnes, David Walton

**V. Program Committee:** Lionel Kimble, Vice President for Programs

NPS and Woodson House: December 18 Woodson Symposium

Three Task Agreements – that they are working on

Conference Update: Tara White, Co-Chair:

We passed Early Bird D/L with 85 total submissions (30 panels; 55 individual). We are scheduling Plenaries, Key Sessions, and Presidential Sessions going out this week. We landed a few co-sponsors: ABWH, Journal of AA History, and Southern Women Historians. There will be real time Tech support available during the Conference.

**VI. Black History Month Festival:** Jeff Banks and Gladys Gary Vaughn

The final recommendations will be proposed in May or June.

The Report was presented by Sylvia (Link to BHM Festival

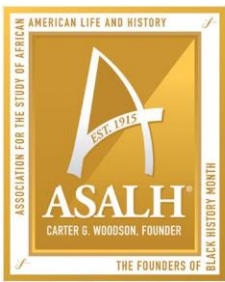
Report: [https://docs.google.com/presentation/d/1H5C\\_1tSLx3Kca0JHFo8QCbfkv2C-ZDSa/edit#slide=id.p](https://docs.google.com/presentation/d/1H5C_1tSLx3Kca0JHFo8QCbfkv2C-ZDSa/edit#slide=id.p))

The Committee has been hiatus since the end of the Conference

GGV: We are preparing document for June meeting and we have a series of questions that we plan to answer and present at the June meeting: How did we accomplish it? Do we recommend continuation of the Festival? What successes can we build upon? What did we learn that we didn't know? What did we confirm? And how do we maintain this momentum?

We had an increase in membership (500 new members); an increase in 1200 members for ASALH TV; we had visibility – both national and international and we highlighted issues that are not normally highlighted in our community, like scuba diving.

**VII. Announcements (shared on the Chat)**



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1. INITIAL reports for the May 20 Executive Council meeting must be sent to the Planning and Finance/Management Clusters and the Secretary by Monday, April 19 prior to 7 pm EST
2. FINAL reports for the May 20 Executive Council meeting must be sent to the Secretary prior to 7 pm EST April 26.
3. June Meeting Dates
  - a. Thursday, June 3 (7-9 pm EST) – Nominating, Governance
  - b. Thursday, June 17 (7-9 pm EST) – Audit & Finance, 2020 Audit, Membership, and other approved Cluster/Committee reports
4. Annual Business Meeting will be held on Thursday, September 30, 2021
5. The deadline for Executive Council Nominations is April 15.

Two upcoming events: May 11: Carter G Woodson: Fugitive Pedagogy, Jarvis Givens and May 17: ASALH Book Event

Adjournment 9:00p EST