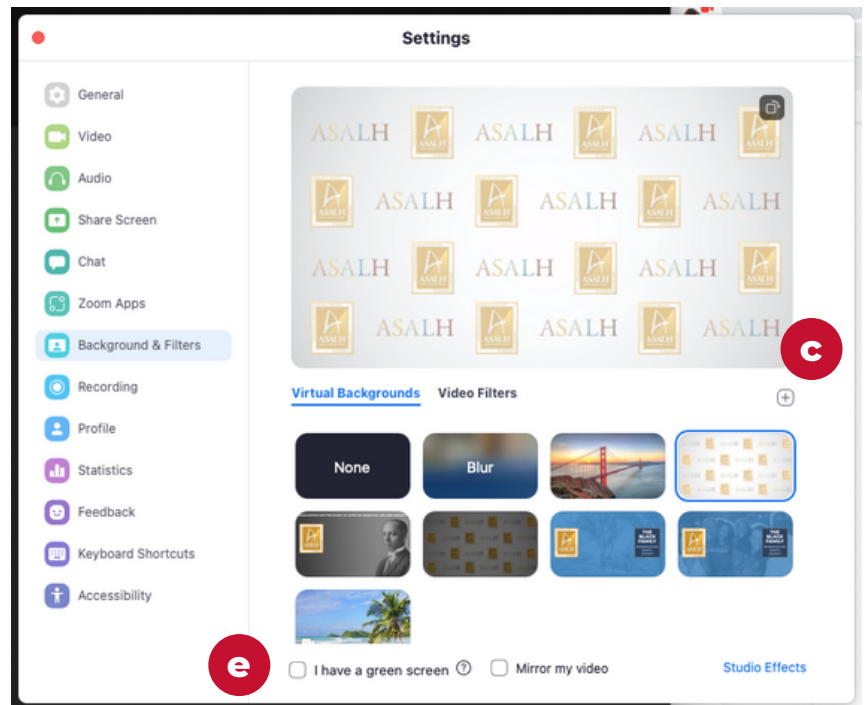
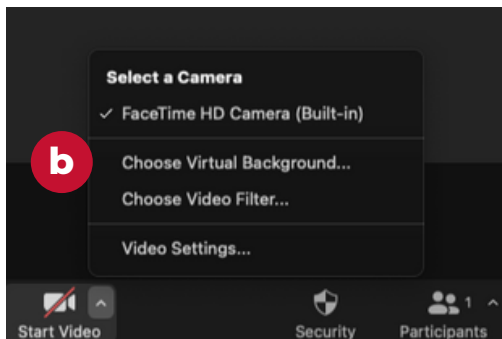


TIPS FOR CONFERENCE ATTENDEES

1. The Zoom Link and Zoom dial in Phone Number for sessions will be made available for registrants through [All Academic](#).
2. You must sign up for an [All Academic](#) account if you have not already done so. We recommend that you use the same email address you use on ASALH Online and the same password when establishing your account.
3. Please contact program@asalh.org if you need assistance with creating an account for All Academic or have access issues.
4. We recommend that you update your Zoom to the most recent version. [Download Zoom](#)
5. Please enter the Zoom with your audio on mute.
6. For an optimal experience, please refrain from having other video platforms open while on the Zoom.
7. When you are engaging with fellow attendees using video, we recommend that you use the provided ASALH virtual backgrounds. [Click here to download backgrounds](#).

HOW TO SET YOUR BACKGROUND

- a. Open Zoom Meeting
- b. Navigate to the Video button on the bottom of your screen, click **Start Video** and select **Choose Virtual Background**
- c. Go to the **(+) plus sign** and choose **Add Image**
- d. Upload your background
- e. Make sure that you uncheck "I have a green screen" and "Mirror my video"



8. To ask a question, please click on the **Q&A Button** and type your question into the Q&A chat box. Be advised that questions will only be seen by the ASALH moderator and sent to the session moderator to be read. There will be a delay as a result. This is to allow us to help the flow of the dialogue and ensure that everyone has the opportunity to share equally in the time allotted.
9. If you are joining by phone to ask a question dial *9 to raise your hand and the host will recognize you.
10. When asking a question, we ask that you refrain from using profanity, pejoratives or language that casts aspersions on a person's race, creed, color or sexual orientation. Persons engaging in any form of offensive behavior will be booted from the Zoom session immediately and banned from further participation.