



EXECUTIVE COUNCIL MEETING MINUTES

January 20, 2022

Zoom

The Executive Council meeting held, via Zoom, on Thursday, January 20, 2022, at 7:00 pm (EST).

W. Marvin Dulaney, President of ASALH called the meeting to order at 7:05 pm and presided and Susan Simms Marsh, Secretary of ASALH, served as Secretary of the meeting.

Secretary Susan Simms Marsh reviewed the Virtual Meeting Logistics.

Secretary Susan Simms Marsh conducted the roll call:

W. Marvin Dulaney, Ida Jones, Aisha Haykal, Susan Simms Marsh, Valerie Holt, Jeffrey Banks, Denise Rolark Barnes, Gloria Browne-Marshall, Sundiata K. Chajua, Zende Clark, Natanya Duncan, Omar Eaton-Martinez, Charles Ferrell, Jarvis R. Givens, Gladys Mack, Moses Massenburg, Lopez D. Matthews, Jr., Camesha Scruggs, Arwin D. Smallwood, Gladys Gary Vaughn, David Walton, Tara White, and Sylvia Cyrus.

The above constituting a majority and quorum of the Executive Council necessary for the transaction of business.

Excused Randal Maurice Jelks.

MINUTES

The former ASALH Secretary did not provide the December 16, 2021, Executive Council meeting minutes for review and approval by the Executive Council.

The former ASALH Secretary did not provide the December 16, Executive Council Executive Session meeting minutes for review and approval by the Executive Council.

The former ASALH Secretary did not provide the December 21, 2021, Executive Council meeting minutes for review and approval by the Executive Council.

PRESIDENT REPORT

W. Marvin Dulaney presented the President's Report. The President provided an update on committee assignments and shared the President's activities to date.

VICE PRESIDENT OF MEMBERSHIP REPORT (WRITTEN REPORT)

Ida Jackson presented the Vice President of Membership's Report. The report is attached to the minutes.

Motion: It was moved by Gladys Mack and seconded to accept the report. **The motion passed.**

VICE PRESIDENT OF PROGRAMS REPORT (WRITTEN REPORT)

Aaisha Haykal presented the Vice President of Programs' Report. The report is attached to the minutes.

Motion: It was moved by Jeff Banks and seconded to accept the report. **The motion passed.**

NOMINATING COMMITTEE REPORT

Natanya Duncan presented the Nominating Committee Report. There are three vacancies on the Executive Council. Tarshel Beards elected in 2021 for the Class of 2024 ASALH Executive Council resigned. The committee will use the Election Cycle Process of Executive Council and Officers flowchart developed in 2021 for this year's nominating and election process.

Motion: It was moved by Ida Jackson and seconded to accept the report. **The motion passed.**

Motion: It was moved by Gladys Gary Vaughn and seconded to fill the current vacancies on the Executive Council in accordance with the Executive Council Handbook and if the Nominating Committee is unable to fill the positions, the Nominating Committee will identify the needed skill set for the Executive Council and present a recommendation to the Executive Council of individual(s) based on the needed skill set. **The motion passed.**

GOVERNANCE COMMITTEE REPORT

Zende Clark presented the Governance Committee Report and provided the following reminders: 1) Conflict of Interest and Code of Ethics forms are due; 2) Executive Council financial obligation of \$300 for the 2022 Black History Month

Virtual Festival is due on or before February 1, 2022; and 3) Executive Council \$1000 contribution is due on or before June 1, 2022. Executive Council graduate student members are exempt from the financial obligations.

Motion: It was moved by Jeff Banks and seconded to accept the report. **The motion passed.**

FESTIVAL 2022 COMMITTEE REPORT

Gladys Gary Vaughn presented the Festival Committee 2022 Report and provided an update on the 2022 Black History Month Virtual Festival. Committee Co-Chair encouraged Executive Council members to secure corporate sponsors and sell tickets.

Motion: It was moved by Ida Jones and seconded to accept the report. **The motion passed.**

EXECUTIVE DIRECTOR'S REPORT

Sylvia Cyrus presented the Executive Director's Report. The Conflict of Interest and Code of Ethics forms are due, and the signed forms returned to the Executive Director. The Executive Director provided an update on staffing level and current vacancies. The due date for Branch reports extended to January 27, 2022.

Motion: It was moved by Gladys Gary Vaughn and seconded to accept the report. **The motion passed.**

Meeting adjourned at 8:41 pm.

Prepared By

Susan Simms Marsh

Secretary