**Association for the Study of African American Life and History**

**Executive Council Meeting Minutes**

 **Downtown Sheraton Hotel**

**Atlanta, Georgia**

**September 23, 2015**

The meeting was called to order by President Scott at 10:01 a.m. A prayer was offered by Janet Sims-Wood.

The following Executive Council members were in attendance: Daryl Scott, Zende Clark, Troy Thornton, Gilbert Smith, James Stewart, Cornelius Bynum, Martha Biondi, Monroe Little, Annette Palmer, Greer Stanford-Randle, Janet Sims-Wood, Thomas Battle, Edna Medford, Lionel Kimble, Nikki Taylor, Evelyn Brooks Higginbotham, Sheila Flemming-Hunter, Bettye Gardner, Gladys Gary Vaughn.

**P.M. Only:** Kenya King, Dorothy Bailey

Members Present: La Vonne Neal, V. P. Franklin, Karsonya Wise Whitehead, Beatrice Jones, Kofi Baruti, Deborah Florence, Dr. Rose Sloan, Minister Tyrone Jones, Robin Revell, John Ashley, Barbara Spence Dunn, Moses Massenburg, Larry Crowe, Lian McNickell, Jarvis Givens, Nathaniel Dugger.

**Opening Remarks President Scott**

President Scott opened the meeting by requesting a round of applause congratulating ASALH for reaching its 100th year. Credit was given to Charles Wesley for reviving the Association in 1965. President Scott shared that what the Association is doing is essentially the same as Carter G. Woodson would do, celebrate the Centennial without a lot of pomp and circumstance.

**Minutes Zende Clark**

**A written report was submitted.**

Corrections to the minutes were offered by Evelyn Brooks Higginbotham as follows:

 Page 12 Academic Program Report- Bettye Gardener shared that the more sessions you have, it does **NOT** allow for the junior scholar to have a room**……….**

 Page13 Dr. David **Levering Lewis will be awarded the Carter G. Woodson Scholars Medallion.**

***It was moved by Zende Clark and seconded by Janet Sims Wood to accept the minutes with corrections.***

 **Vote:** Unanimous

Board members introduced themselves on behalf of the visiting members and volunteers.

**President Report Daryl Scott**

**A written report was submitted.**

President Scott shared that our challenge as an organization will continue to be funding. It is imperative that the organization find a new revenue stream. The Universities are reducing their purchases of journals therefore income from publications will continue to diminish. President Scott suggested that the Executive Council expand its investment in the Speaker’s Bureau. ASALH has within our organization people who can give speeches where audiences will pay up to $10,000.00. ASALH has members who command this type of honoraria. ASALH asks speakers to give 50% of their honoraria to the organization. President Scott suggested that the honoraria change to 25%, as the average speaker’s bureau requests only 20% of the honoraria. President Scott also suggested that the Executive Director pursue a different structure for the Speakers Bureau. Nikki Taylor asked if there was an opportunity to collectively brainstorm regarding the financial support to the organization. She concurred with President Scott that University purchasing publications and corporate sponsorship is drying up however the textbook industry and the AP market is flourishing. She asked if it’s possible for the organization to think outside of the box to solicit funding for the organization.

President Scott shared that for every new product capital is needed and people who are willing to do the work. President Scott stated that unless we get a cooperative spirit, he does not know how this organization will survive. He cautioned that ASALH must strive to be an association that is not attached to the university. Martha Biondi shared that another option is to ask ASALH members who are authors to attach a portion of the proceeds from their textbooks as a donation to ASALH. Evelyn Brooks Higginbotham shared that she is encourage by us trying to come up with our own model that will be appealing to the academics and the members. Sylvia Cyrus shared that the capacity issue with the council is a challenge as there is a need figure out a way to determine how to raise the money to hire the staff or the consultants to get the work done. Cornelius Bynum shared that he believes that the Black History Bulletin is a great tool to market to parents. President Scott reminded the Executive Council that marketing has always been an issue for the Association. While ASALH may be able to produce products there is never a budget for marketing. Dr. Sloan, a retired professor from Clark-Atlanta University stated,

“In the black community we have access to everything that we need to do whatever we need to do. We must use our millennial population who know everything that we need about social media. Additionally, the retired population is a viable source of support. We must do what this work for generations to come. As for marketing, we come from an oral tradition so our silver bullet is word of mouth and it will trump all of those new marketing strategies. If we want to get to our people it is imperative that we use what works within our community. When you talk about income streams, last week there was an article that showed that the 10 black churches within the area brought in over 30 million dollars. We must reach out to our churches for support.”

Sheila Flemming-Hunter shared that brainstorming means nothing unless it’s placed in the context of something; the thing is we need a strategic plan. Monroe Little shared that we can talk until we are blue in the face but unless the ideas are a part of a strategic plan that leads to something, nothing concrete will occur. He shared that he believes that the text book market is saturated and that if we are to survive as an organization ASALH will have to view ourselves as assistants to higher education not an entity that needs higher education. Monroe Little also shared that we must first grow our branches and volunteered to serve on a committee to develop a strategic plan. James Stewart shared that he currently donates some of the proceeds from his work to certain organizations. He shared that we may have thought about our education programs too narrowly. James Stewart shared that he is willing to work on a committee that wants to move this work forward. Evelyn Brooks Higginbotham shared that during a conversation regarding running for president she discussed that we need short term goals and long term goals and she is excited about this work.

***It was move by Shelia Flemming-Hunter and seconded Annette Palmer that the president appoint a committee that will work to develop a strategic plan for ASALH.***

 **Vote:** Unanimous

President Scott appointed James Stewart as the chair of the Strategic Planning committee.

President Scott shared that the late Gloria Dickerson is responsible for most of what has happened in ASALH over the last15 years. Under her leadership Gloria Dickerson brought V.P. Franklin to the Association as the Editor of the Journal, she brought La Vonne Neal as the Editor of the Bulletin, she brought Syliva Cyrus to the Association as the Executive Director, she brought James Stewart to the organization as she believed that an economist was necessary to support our growth, she brought Sheila Flemming-Hunter to the Executive Council and she brought me to the Council. She brought people to work, she brought a vision that we must provide digital access to our journals and our work and we have accomplished that. Gloria Dickerson brought talent that will have a lasting impact on this Association.

**Membership Committee Janet Sims-Wood**

**A written report was submitted.**

The Membership Committee continues to have monthly branch meeting calls. Branch presidents were asked to send in a one page history for their branch. Interviews provided by five branch presidents will be tape during the conference. The Committee is asking other branch presidents to video their history and send it to the national office. ASALH will charter five branches at the Business meeting; Memphis Area, Charleston Area Friends of ASALH, Atlanta, Greater Kansas City Black History Study Group, and St. Petersburg.

As outgoing Vice-President Janet Sims Wood thanked the Council for supporting the branches and congratulated Greer Stanford-Randle the incoming Vice-President for Membership.

Sheila Flemming-Hunter shared that she wants to encourage the resurrection the idea of campus branches; the key is finding faculty at the colleges that will serve as the advisor to a campus branch. Greer Stanford-Randle shared that the National Recruitment Plan includes the resurrection of campus branches which may include cyber branches. Sylvia Cyrus shared that we have experienced great growth in membership and are tracking at about a 20% increase 2015.

**Treasurers Report Troy Thornton**

Troy Thornton shared some observations/suggestions for moving into the future. He stated, “The brain storming, strategic planning, etc are iterations of things that have occurred over the last eight years.” He cautioned the Executive Council about taking the ideas and moving them to fruition. He reminded that Council that we haven’t had the doership to carry the weight to develop the ideas and place them into practice. The council will need to identify moving forward, people who are doers.

High Level Financial Review:

Financial Position – We are treading water. In 2015 we seemed to have some momentum. The Centennial has put some wind in our back however this is a special year so we can’t depend on the momentum gained this year to be sustainable. For the seven months ending July, 2015 we are at a net positive this year of $33,000. Our highest revenue generator is also our highest expense item, the conference. The biggest revenue components, the luncheon: $177,000, contributions $83,500, membership $100,000, publications $69,400 and the White House $70,000. The cost cutting measures that were taken during the year have made an impact. We have discussed increasing fees for our products and service and there is some angst about it however, if we believe that we offer value at the conference and the luncheon, then we have the right to request higher fees. Troy Thornton also suggested that we revisit the requirement of the donations made by Executive Council members. He also cautioned the Executive Council that when the concept of investments comes up, the Association should be very thoughtful about investing because just as the market rises it drops just as fast or faster. On the corporate sponsorship side he shared if you can create the right partners there can be some value in seeking new Corporate Sponsors coming on board. He also cautioned that as we bring in new Council members the organization should be thoughtful about what they bring to the organization and their willingness to work.

Banking: Every Bank has a requirement to reinvest in the community so ASALH should strategically look to partner with banks that may have money to invest in the organization. Troy Thornton cautioned the Executive Council about the endowment concept because there is a lot involved in developing, maintaining and dispersing from an endowment. He shared that there is a huge fiduciary responsibility that is not obvious on the outside when governing endowments that include legal ramifications.

Troy Thornton thanked the organization and the previous presidents Sheila Flemming-Hunter, John Fleming, James Stewart along with President Scott for the opportunity to serve.

**Audit and Finance Committee Gilbert Smith**

Gilbert Smith shared that we are in the black in terms of the $33,000 net income however; we will have a better sense of our financial position after the conference. The challenge with a strategic plan is getting the plan ahead of the budget process. The membership numbers have increased. The endowment development if it is to continue should be a part of the strategic plan.

***It was moved to adopt the Audit and Finance Committee Report.***

**Vote:** Unanimous

**Centennial Committee Sheila Flemming-Hunter**

**A written report was submitted.**

Sheila Flemming-Hunter commended President Scott for keeping the Centennial Celebration in perspective. He continuously cautioned the committee to raise money from the Centennial not for the Centennial and was thanked for keeping the committee focused on its mission. Sheila Flemming-Hunter reminded the Executive Council that the idea of forming committees in cities where there are people of influence was not supported by the Executive Council at the June meeting. That initiative was to serve as a means to raise additional funds where friends had influence. The Committee originally set a goal to raise $200,000 from the Centennial. A consultant was hired, Quinta Martin to support us in this goal. The last report from Ms. Martin showed that the committee had raised $107,000 and it will continue to attempt to get that number above $200,000 by December 31st. Sheila Flemming-Hunter pledged to continue this fund raising initiative through 2015. She expressed her disappointment that Oprah Winfrey did not accept our award however she suggested that ASALH continue to pursue her as a benefactor. ASLAH must continue to find benefactors that will support the mission. Sheila Flemming-Hunter confirmed that ASALH must have a diverse approach and must be persistent in its approach to solicit funding. Philanthropists are constantly looking for ways to increase or stratify their philanthropic positions; therefore the organization should not stop asking just because philanthropists declined the first request.

There were Centennial Founder’s Day programs around the country and the chairs present were asked to comment on their events. Bettye Gardner shared that it was a great program however it took a lot of work. She shared that Barbara Dunn was the co-chair and brought energy and passion to the work. The branches and branch presidents were thanked for their support. Janet Sims Wood and Dorothy Bailey were thanked for the work that they did along with their branches. Thomas Battle was noted for his ongoing support of the event. John Ashley and Lopez Matthews were thanked for developing the program journal. Thanks were given to The Maryland Planning Commission who produced the journal. There were approximately 400 people in attendance and Shiloh Baptist church was a great support, they provided the venue and their staff for the event. Dr. Medford was also thanked for her support in facilitating the events that took place at Howard along with the National Park Service for their financial support.

Lionel Kimble was the lead for the Chicago event and stated that it was more successful than he ever imagined. Martha Biondi and LaVonne Neal provided a great deal of support without which the event would not have been as successful. There were three days of events, of the five events three of them sold out. President Scott was in attendance and he provided a great deal of energy and information regarding Carter G. Woodson. Prior to the Centennial a White Paper was distributed that discussed the takeover of the DuSable Museum which brought out many activists. President Scott’s fiery speech about the independence of black institutions helped to set the course of action for saving the museum.

Hundreds of picture were taken and are posted on the Chicago Centennial Site. The charter President for the Atlanta Branch, Moses Massenburg also sponsored an event for the Centennial hosted by Emery University which was attended by 112 people. Ohio, Tampa, Hampton Rhodes and Our Author Study also had events on September 9th in recognition of Founder’s Day. Sheila Flemming-Hunter shared that the work of the Centennial Committee will continue but may continue through the Development Committee.

***The recommendation listed in the committee report was withdrawn based upon the recommendation previously adopted.***

The Dayton Branch also had a Centennial Event. Greer Stanford-Randle shared that approximately 50 people were in attendance and new members were gained.

President Scott shared that our branches should be encouraged to start their events by singing ‘Lift Every Voice and Sing’. He also recommended that Branches continue to celebrate September 9th , Founders Day and Woodson’s Birthday in December.

**Nominating Report Annette Palmer**

The election was completed digitally. Approximately 300 ballots were mailed however we only 35 paper ballots were returned. The election results are as following:

**President** Evelyn Brooks Higginbotham

**Vice President for Membership** Greer Stanford-Randle

**Vice President for Program** Jim Harper

**Secretary** Karsonya Wise Whitehead

**Treasurer** Gilbert Smith

The top six vote receivers noted below have been elected as the new Executive Council Members:

 Janet Sims-Wood

 Sharon Harley

 Barbara Spencer Dunn

 Edna Medford

 Annette Palmer

 Dorothy Bailey

The following members have been elected as Corporate Executive Council Members:

 John H. Ashley

 Jeffrey Banks

 Cornelius Scott

The Executive Council was reminded that nominating members to the Council is a responsibility of the entire Council. It was suggested that while Council members are meeting members at the conference, to ask them to consider joining the Executive Council.

***It was moved that we accept the election results as provided.***

**Vote:** Unanimous

We adjourned for lunch at 12:05 p.m.

**Governance Committee Report Zende Clark**

The Executive Council members were reminded that the Constitution and Bylaws revisions voted on at the June meeting will be presented to the full membership at the Business meeting.

President Scott reminded the Executive Council that we currently have a dues structure and that the Executive Council must ensure that the financial commitment that was made to the organization is adhered to. Zende Clark reminded the Executive Council that at the June meeting it voted to have the Governance Committee as part of its responsibility, reach out to Executive Council members who are in their arrears. Troy Thornton shared that his comments spoke to someone who may not have the $1300.00 to write a check personally but has the ability to have someone else write the check for them and that we should be thoughtful about the give and the get. He suggested that there be some other number for the person that is bringing instead of giving that is different from giver. What is brought by others should be quantifiable not qualified; what is brought must help to support the revenue stream. Greer Stanford-Randle shared that she remembers that at the Orientation meeting the concept of giving versus getting. Monroe Little stated that at the meeting he remembers asking if a matching gift would satisfy the obligation and he was told no. Troy Thornton stated that there is no provision at this time to give or get and the amount at the get level should be higher than what is given by individuals from their pocket.

**Academic Program Report Lionel Kimble**

This is the largest conference that we have ever had. The last count we were at 1532 registered attendees. This summer we lost our graduate student that handles All Academic so it required the committee to focus on doing it. This year the Committee expanded the kind of papers that it accepted. Members were asked to submit panels. We have 321 sessions this year, the largest that we have ever had. The Committee received about 241 panel sessions and over 100 individual papers. The librarian group has also submitted several panels and in redefining what we do the committee has developed some new panels and sessions. The Committee thanks Michelle for helping to expand the film festival. The Black Panther film which is debuting across the country will be shown here on Friday. The co-chairs offered a number of recommendations:

* 321 Sessions is too large. ASALH needs to determine where we need to be as we want participants to have an audience and we want the conference to generate revenue
* Determine the maximum number of sessions in which an individual can sit on – six is too many
* Block session so that certain like minded sessions will not conflict with each other
* Presidential Sessions should come from the President and not from the general body, there should not be an Ad-hoc committee to recommend these sessions and they should be limited to possibly three

President Scott shared that the concept of Presidential sessions came about as a result of the possible boycott of the conference in Jacksonville. These sessions were developed to address the issues that were prevalent at that time and showed that the organization was conscious of what was transpiring in history at that time. The Presidential Sessions should focus on contemporary, salient topics and tightly controlled. These are not the sessions that are open to the democratic process. The President of the organization will determine the topic as the topic impacts the overall organization.

This year the Presidential Sessions was an attempt by the Centennial Committee to get prominent people to provide financial support and buy into the organization.

**Report of the Editors LaVonne Neal**

**A written report was submitted.**

The Executive Summary was submitted by Dr. Neal. Dr. Neal shared that they are honored to be asked to edit the Journal and celebrate their 10th year. The Bulletin is always one year ahead of the current theme.

Dr. Geneva Gay is on the BHB Editorial Board. Culturally responsive lessons are a part of the bulletin including techniques for differentiating instruction for children with special needs. The teacher workshop has been transformed. It will run from 8:30 to 4:00 p.m. and Executive Council Members are welcome to attend. The work has been videotaped and a portion of the session with the scholars was shared with the Executive Council. In each city, districts are asked to send to the conference those students whose genius has not yet been sparked. They bring in students who are not the gifted and talented and motivate them to engage in learning our history. A portion of last year’s session was shared with the Executive Council.

**Journal of African American History V. P. Franklin**

V. P. Franklin shared that the husband of Bettie Collier Thomas is in critical condition in a hospital in Philadelphia. Due to the visitation of the Pope, she has not been able to get to him because the bridges are closed.

The Centennial volumes have been sent. The third volume of the Centennial issue is over two-hundred pages and will be available soon. The proofs are here, there are four articles, Centennial Perspectives and an article is by Sheila Walker. This article will share information about African people throughout the globe entitled, ‘Milestones in Arrow’. The fall issue will be on Civil Rights and African American Education. There will be an exhibit on Children, Youth and Civil Rights in the exhibit area. The Centennial Reception will be held tomorrow evening and thanks were offered to Dr. Jenna Rae McNeil who in less than a month raised over $11,000.00. She has also volunteered to read Bettie Collier Thomas’ paper at the plenary if it is finished on time. V. P. Franklin is now at the University of New Orleans. He now has two offices dedicated to the journal. The University’s response has been wonderful and the agreement is for a three year stay during which a transition will be made to the new editor and editorial team. Special issues are in the hopper until 2018 which will be announced at the reception. He shared that he was happy and surprised at the support for the journal reception and the Centennial is the vehicle for pushing us forward. Rather than the Centennial being the end, he is planning to build on the Centennial in terms of finding a successor. The University of New Orleans has agreed to serve as the University sponsoring the Journal until 2018 at which time he plan to retire. V. P. Franklin stated that they have been working on a process for selecting a new editor and university. Members were asked to please stop by the reception for the Journal.

**Ad Hoc Committee James Stewart**

James Stewart and the Executive Council applauded V. P. Franklin for subsidizing the JAAH since he became editor. The Audit and Finance Committee is exploring the concept of finding the funding to subsidize the cost of the support for the journal and its production. The Audit and Finance committee is looking into the development of an endowment and the committee will fold this into the strategic plan for the organization. Sheila Flemming-Hunter asked if the information offered by Troy Thornton cautioning the Council about endowments would be taken into consideration.

V. P. Franklin shared that the recommendation for the endowment was just one strategy that he offered for support for the Journal however he offered that as a one suggestion. He stated, “The strategic planning committee may find other ways to fundraise for the Journal that may better support the effort than an endowment.”

**Scholar-in Residence Program James Stewart**

**A draft report was submitted.**

The parameters for this program shares that the applicant should come to this position with grant funding and should not expect support from staff while serving in this position. A question was raised as to what ASALH will offer to the Scholar-in-Resident? Lionel Kimble shared that there are many opportunities for scholars to apply for funding that may provide for the organization additional funding. This program allows the scholar to affiliate with the organization and apply for grants that may need a partnership in order to qualify.

It was asked what overhead would be billed to the grant since indirect costs were only 10%. Evelyn Brooks Higginbotham shared that she would like to speak with an attorney regarding this initiative. Cornelius Bynum shared that he is not clear about what is happening with the resident. President Scott shared that since the incoming president is uncomfortable that maybe the concept should be tabled until her review with the attorney.

Thomas Battle reminded the Council that this is a draft for review and input from the Council is welcomed. The committee needs the input from the council and will bring the recommendations and concerns back to the committee. James Stewart invited anyone with questions to forward them to the committee.

**Executive Director Report Sylvia Cyrus**

The Executive Council will need to meet in November. The following dates were selected for additional Executive Council meetings Wednesday, November 4th and Monday, November 16th , both meetings will be held at 8:00 p.m. EST. On November 5th the Association is being honored at the DC Historical Society Event. The cost is $200 per person. The Association will have purchase a table. If you would like to attend please let Sylvia know and every Executive Council Member who plans to attend should plan to pay the $200.00 per seat. This is a model for honoring people in the future. One of the things that we will discuss is the valuable role that Sheila Flemming-Hunter has played in helping to fund the Centennial Conference. The days of getting money by asking is over; these days money is acquired through relationship building. Our strategy now must be how we get to know people who have money so they will support us.

The Centennial has highlighted that there is a need to help our branches be more successful. Lionel Kimble while wearing three hats was also charged with asking for support to fund the event. Bettye Gardner and Barbara Dunn had five branches working with them however, not enough of the branches understood what was needed to raise funds. They were able to raise over $10,000.00 and garner in-kind support for their Centennial event. We now have a toolkit to support branches. As a result, we are chartering six branches because they have the documents in hand to support the development of branches. Kenya King has been invaluable in developing a box net where media documents are housed.

Going into the Centennial ASALH had three employees. An executive assistant was hired, Leisl Semter who is experiencing her first conference. The conference mailer did not go out until after the early-bird registration deadline. As a result, 1100 people registered online through the system. When we started the meeting we had 1329 people registered for this conference. We anticipate 1600 people registered for this conference. V. P. Franklin wanted the Journal event to be a celebration. The cost of the reception this year is $65.00 per person. V. P. Franklin and Jenna Rae Mcneil were thanked for raising the funds needed to support the kind of Journal Reception that V. P. Franklin envisioned. Every member is asked to help raise funding for the organization. Sigma Gamma Rho is a new partner, they donated $2500.00 for the event and we will now need to develop a relationship with this organization. Alpha Phi Alpha donated $2000.00 because Robert Harris was one of the co-chairs for the event. We will need to continue to develop partners that are able to provide small consistent donations to the organization.

We have 1730 room nights for this conference. People will come if we build a program that is successful and professional. We are going to build this conference for 5000 people to come.

The souvenir journal is 98 pages up from the typical 64 pages. The journal was reviewed with the Executive Council highlighting pages 21-49. Next year we will be highlighting the Centennial for the Journal of African American History. Our fund raising efforts will serve to support the Journal and its sustainability.

Executive Council members are needed in the Presidential Sessions at 10:00 and 2:00 p.m. daily. The Executive Council members are also need to attend the General Membership meeting tomorrow at 4:00 p.m. in the Georgia Room. On Friday there will be an awards program in Georgia 1 at 4:00 p.m. The support of Executive Council Members is needed there as well. On Saturday there is a breakfast for VIP donor recognition. It will be held at 8:30 a.m. and it is an invitation only event. Representative John Lewis will accept the John Hope Franklin Award.

Our largest sponsor for the conference is the National Park Service. Our second largest sponsor is the History Channel. They donated $15,000 in the last 30 days. The American Federation of Teachers supported the Teacher’s Workshop by donating $5000.00. Harvard University, thanks to Evelyn Brooks Higginbotham, donated $5000.00 for the conference bags. Emery University gave us $500 to support the youth program. Georgia Association bought a $2000 table for the Banquet. Clark Atlanta gave us a $500 ad. The March on Washington Film festival gave us $5000. Please engage the Park Service Employees as they are our biggest sponsors.

Sheila Flemming Hunter was our person on the ground for raising money for the Memphis Conference, the Jacksonville Conference and the Atlanta Conference. She was asked to share her strategy for building friends to support the Association. Sheila shared that we have to begin to approach people who you know that knows people. You must look at the opportunities to touch someone who knows someone. It is really about relationships.

We are losing several members of the Council our president, secretary and the treasurers, Sheila, Lionel Kenya and Randy Rice, The retiring Executive Members were thanked for all that they have contributed over the years.

**Closing Remarks President Scott**

Everyone was thanked for all that they have done to make the Centennial a success.

The meeting adjourned at 4:06 p.m.

**Association for the Study of African American Life and History**

**Executive Council Meeting Action Items**

 **Downtown Sheraton Hotel**

**September 23, 2013**

**Action Item 1:** It was moved by Zende Clark and seconded by Janet Sims Wood to accept the minutes with corrections.

 **Vote:** Unanimous

**Action Item 2:** It was move by Shelia Flemming-Hunter and seconded Annette Palmer that the president appoint a committee that will work to develop a strategic plan for ASALH.

 **Vote:** Unanimous

*James Stewart was appointed by President Scott to chair this committee.*

**Action Item 3:** It was moved to adopt the Audit and Finance Committee Report.

**Vote:** Unanimous

**Action Item 4:** It was moved that we accept the election results as provided.

**Vote:** Unanimous