

## Suggested Guidelines for ASALH Branch Meetings and Activities

It is recommended that the national office authorize in-person meetings and events with certain restrictions to promote safety and comfort. The decision to conduct in-person meetings or events should be made by each branch membership based on adopting the nationally established guidelines.

### In Person Branch Meetings

1. Attendees must show proof of vaccination and boosting
2. Attendees must wear a high quality mask, N-95 preferred, and practice social distancing
3. Organizers must follow CDC and local health guidelines
4. A hybrid format (in-person/remote) with reports sent electronically in advance must be made available for branch meetings
5. Maintain contact list of attendees
6. Require attendees to report any post event covid illness
7. All refreshments should be pre-packaged for individual consumption
8. Provide masks and hand sanitizer stations
9. Assess venue airflow and cleanliness
10. Conduct post meeting assessments to make needed improvements

### Events

1. Require pre-registration
  2. Require proof vaccination and boosting
- 5-10 above.