

# ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY

## *Draft* Branch Compliance Report to Executive Council

The Vice President for Membership shall submit this form to the Executive Council:

1. When a branch does not meet compliance requirements for Annual Reports (delinquency or deficiency), 10 days following the January 1 due date for the reports.
2. For other branch non-compliance that the Membership Committee believes the Executive Council should know about.
3. For failure of a branch to comply with agreed upon resolutions (cures).

Date of Report: \_\_\_\_\_

Submitted By: Vice President for Membership

<b>Identify Non-Compliance</b> <input type="checkbox"/> Annual Financial Report <input type="checkbox"/> Annual Programmatic Report <input type="checkbox"/> Other Compliance Requirement	<b>Briefly describe non-compliance:</b>
<b>Name of Branch</b>	
<b>Name of Branch President</b>	
<b>Email of Branch President</b>	
<b>Phone number of Branch President</b>	
<b>Date VPM or Designee notified Branch President of non-compliance</b>	
<b>Agreed Upon Resolution to comply with requirement</b>	
<b>Failure to comply with Agreed Upon Resolution</b>	
<b>Briefly describe breach of Agreed Upon Resolution</b>	
<b>Proposed disciplinary consideration</b>	