



## EXECUTIVE COUNCIL MEETING MINUTES

**August 17, 2023**

### **Zoom**

The Executive Council meeting held, via Zoom, on Thursday, August 17, 2023, at 7:00 pm (EST). Ida Jones, Vice President of Programs for ASALH called the meeting to order at 7:05 pm and presided and Susan Simms Marsh, Secretary of ASALH, served as Secretary of the meeting.

Secretary Susan Simms Marsh conducted the roll call: Ida Jones, Aaisha Haykal, Susan Simms Marsh, Valerie Holt, Lyman Brodie, Gloria Browne-Marshall, Cornelius Bynum, Lopez Matthews, Zebulon Miletsky, Greg Mixon, Kenvi Phillips, Anita Shepherd, Gladys Gary Vaughn, David Walton, Tara White, and Sylvia Cyrus.

The above constituting a majority and quorum of the Executive Council necessary for the transaction of business.

### **ADOPTION OF THE AGENDA**

**Motion:** It was moved by Valerie Holt and seconded to adopt the agenda. **The motion passed.**

### **MINUTES**

Susan Simms Marsh presented the June 15, 2023, minutes for approval.

**Motion:** It was moved by Anita Shepherd and seconded to approve the June 15, 2023, minutes. **The motion passed.**

Susan Simms Marsh presented the July 20, 2023, minutes for approval, noting one correction.

**Motion:** It was moved by Anita Shepherd and seconded to approve the July 20, 2023; minutes as corrected. **The motion passed.**

### **PRESIDENT REPORT**

### **WRITTEN REPORT**

The President's written report was emailed to the Executive Council, and it is attached to the minutes.

**Motion:** It was moved by Anita Shepherd and seconded to accept the President's Report. **The motion passed.**

### **TREASURER REPORT**

The Treasurer presented a brief report. In the absence of the chair, the Treasurer served as the chair for the July 2023 Finance and Audit Committee meeting, as only two committee members attended a quorum was not present. The acceptance of the June financial report was deferred until August 25,

2023, Audit and Finance Committee. This referral was noted to the Executive/Planning Committee meeting. The July 2023 financial report will be reviewed at the August 25, 2023, Finance and Audit Committee meeting. It is anticipated that the committee will hear from the auditors at the August 25, 2023, Finance and Audit Committee meeting.

**Motion:** It was moved by David Walton and seconded to accept the Treasurer's Report. **The motion passed.**

#### **SECRETARY REPORT**

#### **WRITTEN REPORT**

The Secretary presented a written report, and it is attached to the minutes. The 2023 Annual Meeting agenda was presented and deadlines for submitting written reports for the Annual Meeting.

**Motion:** It was moved by Valerie Holt and seconded to accept the Secretary's Report noting the auditors and Nominating Committee report will be submitted after the deadline. **The motion passed.**

Gloria Marshall-Browne noted that she read a statement during the July 20, 2023, Executive Council Executive Session meeting and she will email the written statement to the Secretary.

#### **VICE PRESIDENT OF PROGRAMS REPORT**

#### **WRITTEN REPORT**

The Vice President of Programs presented a written report, and it is attached to the minutes. The report included an update on the 2023 Annual Meeting and Conference, 2024 ASALH Luncheon, 2024 Virtual Festival, Woodson House Committee and Awards.

On August 16, 2023, the National Park System Advisory Board recommended that the Woodson Landmark update be accepted. The Secretary of the Interior must officially approve and sign off on update and we expect official notification by the end of 2023. The National Parks Woodson Home ASALH workplan was previously circulated to the Executive Council. The workplan includes eight projects and eight programs. This workplan is asked to be approved by the Executive Council.

**Motion:** It was moved by Valerie Holt and seconded to accept the Vice President of Programs report. **The motion passed.**

#### **VICE PRESIDENT OF MEMBERSHIP**

The Vice President of Membership presented a report.

**Motion:** It was moved by Valerie Holt and seconded that ASALH management investigate the parameters of creating a LISTSEVE including options and develop a proposal by December 31, 2023. **The motion passed.**

#### **AUDIT AND FINANCE COMMITTEE**

There was no report.

## **NOMINATING COMMITTEE REPORT**

The Nominating Committee Chair presented a report. There were no recommendations.

**Motion:** It was moved by Gladys Vaughn to accept the Nominating Committee Report. **The motion passed.**

## **EXECUTIVE DIRECTOR REPORT**

## **WRITTEN REPORT**

The Executive Director presented a written report. There were no recommendations.

**Motion:** It was moved by Greg Mixon and seconded to accept the Executive Director's Report. **The motion passed.**

The meeting adjourned at 8:51 pm.

Prepared By

Susan Simms Marsh  
Secretary