

## **Carter G. Woodson Institute for African American and African Studies Pre-Doctoral Fellow**

The Carter G. Woodson Institute's distinguished fellowship is a two-year *residential fellowship* for pre-doctoral students (ABD) whose work focuses on African American and African Diasporic Studies, including but not limited to research pertaining to African American, Caribbean, Latin American, African, and/or Diasporic contexts. Scholars selected for the fellowship are required to relocate to the University of Virginia in Charlottesville, Virginia to join a cohort of interdisciplinary scholars.

Fellows receive funding for two calendar years through a twelve-month appointment. The fellowship comes with an annual stipend of \$30,600, plus health insurance. All fellows receive a one-time relocation reimbursement (up to \$1,000). Additionally, each fellow receives an annual allowance for research and travel-related expenses (up to \$2,000, annually). We strongly recommend that Fellows complete **the majority of their dissertation research** prior to the fellowship (see FAQ section regarding completion of dissertation research).

### **Deadline**

**December 15, 2024 at 11:59 PM Eastern Standard Time**

### **Application Materials**

- C.V/Resume (file naming protocol: LASTNAME\_CV)
- Cover Letter (file naming protocol: LASTNAME\_COVER LETTER)
- Writing Sample 1 (file naming protocol: LASTNAME\_SAMPLE1)
  - Please submit 1 attachment containing the following information (for proper formatting, please refer to the sample image in "formatting" section below)
    - Project title
    - Abstract or short-description of project (should not exceed 50 words)
    - Project description (should not exceed 7 double-spaced pages or 1,750 words)
- Writing Sample 2 (file naming protocol: LASTNAME\_SAMPLE2)
  - Bibliography (should not exceed 4 double-spaced pages)
    - The working bibliography must be uploaded through the application portal as a separate attachment

- The bibliography need not be annotated, rather it is a list of sources used in one's research project / dissertation manuscript
- 3 Letters of Recommendation by persons qualified to evaluate the proposals for which support is being sought.
- Note: The application does not require an additional academic writing sample (a paper or dissertation chapter). The review committee will assess the abstract and project description as an example of one's writing.
- Note: As of 2023, an optional personal statement is included within the application portal. This is *not required as part of the application to the Fellowship program*. If you choose to submit a personal statement, please limit your response to 750 words.

### **Submission Information**

#### **TO APPLY:**

1. Please visit UVA's Apply Central Application Management website
2. Create an account as a first-time user or as a returning user
3. Start a new application (for 2025 term)
4. Select "Woodson Fellowship" under drop-down menu
5. Create application
6. Upload necessary documents\*
7. Complete background information, in-state and military status (if applicable)
8. Add names for 3 recommenders\*\*
9. Review and submit application

**\*Statement on personal background** is entirely optional, declining to do so will not negatively impact your application package. The review committee will focus primarily on the required application materials (CV, Cover Letter, Writing Sample 1 and 2, Letters of Recommendation)

**\*\*Letters of recommendation** may be requested prior to the submission of the full application. Once you input the recommender's information, an automated message will invite the recommender to submit a letter on your behalf. This can take place prior to the submission of the full application. Please note: ***all letters of recommendation must be received by December 22, 2024***

*Applications that do not contain all the required documents will not receive full consideration.*

## **Timeline**

### **Deadlines**

- **Application deadline: December 15, 2024**
- Recommendations deadline: December 22, 2024

### Review Period

- December 2024 - January 2025

### Notification of Awards

- March 2025

### Fellowship Residency Begins

- August 2025

## **Eligibility and Terms/Conditions**

The Woodson Institute fellowship is open to qualified candidates without restriction as to citizenship or current residence.

The pre-doctoral fellows **must be in residence** at the University of Virginia in Charlottesville, Virginia for the duration of the award period. Fellows are expected to participate in the series of workshops held during the academic year and to present their work periodically to the larger academic community.

*Fellows are encouraged to consult with the Director of the Woodson Institute to discuss additional employment, fellowships, or consulting obligations during the fellowship period.*

International students are eligible for the Fellowship program. If admitted, we **strongly** recommend that international students be proactive in communicating with the Woodson Institute to facilitate coordination between UVA and the student's home institution.

The selected candidate will be required to complete a background check at time of offer per University Policy.

## **Formatting: "Writing Sample" document**

**Title:**

“de Finibus Bonorum et Malorum”

Marcus Tullius Cicero

**Abstract:**

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**Project Description:**

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